

Swim England East Midlands Short Course Championships 2024
Harvey Hadden Nottingham Fri 1st / Sat 2nd / Sun 3rd November
Licensed Level 2 - 2EM241989

1. General

1. The promoter is Swim England East Midland Region.
2. For the purpose of these conditions reference to 'the website' means www.emswimchamps.org.uk
3. The Championship shall be swum short course (25m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
4. The Championship shall be open to any Club Compete member of a club affiliated to Swim England East Midland Region subject to meeting the published consideration times and conditions.
5. Swimmers are only permitted to swim in one Region's Short Course Championship during the year.
6. A secondary strobe will be provided where it is requested by the athlete at the time of entry. Requests can be made via: entries@emswimchamps.org.uk
7. Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café.
8. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
9. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
10. Any question arising, for which these conditions do not provide shall be determined by the Promoter.
11. All attendees are required to adhere to the relevant sections of Wavepower and the Swim England Code of Conduct.
12. "Junior" swimmers are defined as born in 2008, or younger.

2. Photography & Live Streaming

1. The Region may have an official event photographer on poolside, these photos would be available online and potentially in the venue. Images taken at events may be used as follows:
 - On the Regional website, digital and social media channels
 - For the promotion of future Regional events and Regional documentsEntering this competition will be considered as agreement to the above photo use.
2. The Region will be happy to remove any used photographs from circulation if they cause any concern. Please contact EastMidland@swimming.org to request the removal of any image used of which you are the subject.
3. In such instances where the event is being live streamed, it will not be possible to request a take down. If there are any concerns, please speak to the Event Lead present.
4. The use of mobile phones in the changing rooms is strictly prohibited. Any attendee found to be using their phone in the changing village will be considered to have committed a serious breach of these conditions.

3 Consideration Times and Entry

1. Swimmers age is at 31st December in the year of the Championships.
2. Minimum age to compete is 10 years.
3. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
4. Consideration Times must have been achieved at and be available on rankings from a level meet **1-3 between 1st September 2023 and the closing date.**
5. Consideration times are based on short course (25m), converted times are allowed. The time conversions are carried out automatically by entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that is faster or equal to the consideration time.
6. Entry times must show on the entry link which are downloaded directly from the swimmingresults.org rankings database.
7. Split times, either intermediate distance in any event (individual or relay) or first leg of a relay event are not acceptable for entry.
8. Entry times or the swimmers club cannot be changed once the entry has been submitted.
9. Entry fee: £8.50 per individual event, £2 per relay only swimmer
10. All entries close: **10pm on Tuesday 22nd October 2024**

11. Entry administrators must complete their details on [this form](#) in order to receive the entry link.
12. Entries must be submitted by a Club Administrator using the online entry links.
13. Swimmers entering event referenced in 4.3 with a classification must use the entry form referenced within Para-Swimming unless entering an event that is not applicable to their classification where the above points will apply.
14. Should events be oversubscribed the promoter reserves the right to reject the slowest competitors. This shall be done by accepting a set number in each age band, then by fastest time, also taking into consideration the overall length of the session. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.
15. Each eligibility category will be limited to three heats of 1500m and six heats of 800m. There are no consideration times for the 800m and 1500m events, instead the fastest 48 swimmers who enter the 800m will be accepted, and the fastest 24 who enter the 1500m will be accepted.
16. At least 20 of the accepted swimmers from the 800m shall be juniors, at least 8 of the accepted swimmers from the 1500m will be juniors.
17. Swimmers who enter the 800m and 1500m who are not accepted, shall automatically be placed on a wait list, and called upon as an when withdrawals are received.
18. The promoter reserves the right to allow for additional heats beyond the fastest 24 for the 800m and 1500m should time restrictions allow.
19. No events other than the 800m and 1500m events will have reserves for heat swims
20. The promoter reserves the right to permit time trials from swimmers on Aquatics GB or Swim England Performance Programmes. Applications will only be considered if approved by the Swim England Head of Performance.
21. Swimmers competing in an event as a time trial will be exempt from rule 3.4, and will be seeded based on times provided by their coach

4 Para-Swimming

1. All competitors must have a recognised World Para-Swimming Classification, British Swimming Classification, INAS-FID or British Blind Sport Classification, held on the Swim England Database at the time of entry.
2. Para-Swimmers do not need to make the consideration times for the below events, but must have a time for the event recorded on rankings within the qualifying period as in point 3.4, scoring at least 100 BPS points.

Events	Classifications
50m Freestyle	S1-S14
100m Freestyle	S1-S14
200m Freestyle	S1-S5 & S14
400m Freestyle	S6-S14
50m Backstroke	S1-S5
100m Backstroke	S1,S2,S6-S14
50m Breaststroke	SB1-SB3
100m Breaststroke	SB4-SB14
50m Butterfly	S1-S7
100m Butterfly	S8-S14
100m Individual Medley	SM5-SM14
200m Individual Medley	SM5-SM14

3. Para-Swimming entries must be submitted via a separate form, which will be emailed to entry administrators alongside the general entry link.

5 Team Events

1. Entry fee: £12 per event
Relay only swimmer fee: £2
2. Club must be affiliated to Swim England East Midland Region.
3. All swimmers must be members of the entering club at the time of entry, the swimmers if entering individual events must be entered under the same club as the relay swim team.
4. Each event is limited to a maximum of 3 teams per club per event.
5. Entries must be completed by the Club Administrator via the online link.
6. Relay only swimmers must also be declared via the online link at time of entry.
7. Teams must be declared electronically on the online form provided to club entry administrators by 6pm the day before the relay is due to take place
8. Changes can be made, in the timing suite, to the declared teams up until the commencement of warm up for the session in which the relays are to be swum. Changes after the point will only be accepted for medical reasons.

6 Payment and Refunds

1. Clubs will be invoiced for entries on production of the accepted entry list.
2. Payment for all accepted entries must be completed via BACS by 6pm on the night before the Championship weekend. Any withdrawals which take place after the closing date for entries will be payable unless the swimmer is withdrawing on medical grounds as detailed in Withdrawals.
3. In the event of the Championship being cancelled or postponed refunds of entry fees will be offered to all affected competitors. The Region accepts no responsibility for any other expenses incurred in relation to the event.
4. In the event a swimmer is withdrawn for breaching the conditions they will not be eligible for a refund.

7 Heats and Finals

1. Heat sessions each day will be swum slowest to fastest.
2. Para-swimmers will be seeded integrated within the heats and may qualify for the relevant age band final.
3. The 800m freestyle, 1500m freestyle, 400m freestyle, 400m Individual Medley and team events are all heat declared winner (HDW), all heats will be swum spearheaded.
4. 50m, 100m and 200m events will have the fastest 3 heats of the event cyclically seeded with all other heats spearheaded. These events will have a senior final and a junior final of the fastest eight swimmers in each age band.
5. There will be 2 reserves in place for each final.
6. Finals are spearheaded by default.
7. Should a reserve be brought in at short notice then they will occupy the vacant lane. No reseeding of any event shall occur other than the 800m and 1500m which will be reseeded should this be appropriate and time allows.
8. Swimmers competing as a time trial will not be eligible to qualify for finals.

8 Withdrawals

1. All withdrawals from heats must be submitted online via the website by 6pm on the day prior to the event.
2. A medical withdrawal must be submitted via the appropriate on-line form with evidence submitted to eastmidland@swimming.org by 6pm Sunday 10th November 2024.
3. Failure to notify withdrawal from a final or 800m/1500m freestyle heat shall be subject to a £20 fine, this will be sent via invoice as detailed.

4. Notice of withdrawal by a finalist or reserve finalist must be given to the withdrawals recorder (usually located at the medals desk) within 15 minutes of the end of the session the event was swum in. Reserves not required for finals will be released after this deadline. Any subsequent withdrawals may only be made without penalty on medical grounds with evidence provided.
5. It is a reserve's responsibility to check the final swim list before departing to avoid being fined, any reserve offered a space due to a late withdrawal after the processed list of finalists is published, will not be penalised if not present.
6. Any finalist withdrawing outside of the given 15 minutes or does not show to the final will be subject to a £20 fine, this will be sent via invoice as detailed.
7. A reserve that has been released may choose to report for the final and will be allowed to swim should a lane become vacant.
8. Once a withdrawal from either a heat or final has been submitted a swimmer cannot be reinstated unless this is an error by the Championship administration team.
9. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.

9 Awards

1. Medals will be awarded; top 3 swimmers in the Senior and Junior categories from final swims, or heats for the HDW events.
2. Para-Swimming medals shall be awarded HDW on a multi-class basis, with classifications for each event as given in 4.3. Medals shall be awarded to the top three BPS points in each event. Should there only be one swimmer taking part the time swum will be compared to the swimmer's all-time best time on the British short course rankings and a medal awarded for bettering this time.
3. Medals will be awarded; top 3 teams as 'Open' age group within each team event. All swimmers in the placed team will receive a medal.
4. Swimmers competing on a time trial basis will not be eligible to receive an award.
5. The Championship sponsors Sporty Swim kindly provide vouchers which are awarded in each of the following categories:
 - Top Open/Male Senior (17 and over) Best swim World Aquatics points
 - Top Female Senior (17 and over) Best swim World Aquatics points
 - Top Open/Male Junior (16 and under) Best swim World Aquatics points
 - Top Female Junior (16 and under) Best swim World Aquatics points
 - Top Open/Male Para-Swimmer Best swim British Disability points
 - Top Female Para-Swimmer Best swim British Disability points

As these winners cannot be determined until all racing has complete the results will be available on the website and the vouchers posted to the winners as soon as possible afterwards.

10 Meet Accreditations (Coaches, Team Managers & Chaperones)

1. Accreditations are available via member options:
https://www.swimmingresults.org/member_options
2. Accreditations, with the exception those in point 4, can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS. The cost is £10 per accreditation which covers all sessions.
3. Clubs are required to decide within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session, Swim England Team Manager, Coach and Chaperone policy can be seen [here](#).

Please note the sports hall will be available for additional space for swimmers, accreditations must be worn by coaches, team managers and chaperones to access this area.

4. Accreditations for Chaperones/Personal care attendants for athletes with exemption codes A (assistance required) or T (tapper) should still be ordered via details given in point 1, with the name of the athlete along with the name of the accreditation holder emailed to eastmidland@swimming.org by 6pm before the event start date. This accreditation will then be refunded.
5. Accreditations for coaches, team managers and chaperones should be worn at all times while in the pool area or the sports hall.
6. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.