

For the 2019 Championships Swim England East Midlands will be following the requirements in place for national swimming events.

**Passes are now available to purchase.**

### **Before you apply**

Coaches, team managers and chaperones will not be able to apply for poolside accreditation without the following documents:

1. DBS You must have a valid Disclosure and Barring Service (DBS) check, valid for 3 years from date of issue and must be valid on the date of competition.
2. Minimum Qualification Coaches must have at least a Level 1 Coaching Certificate or equivalent. Team Managers must have a Team Manager Module 1 Chaperones must be given approval by the club prior to being able to purchase an accreditation.
3. Safeguarding Certificates All coaches, team managers and chaperones are required to update and record their safeguarding qualification with the Swim England Memberships department, these will also be required to be in date ([renewals@swimming.org](mailto:renewals@swimming.org)).
4. Photograph All swimming poolside accreditation will require the individual's photo for identification purposes. Members can upload or update their headshot photo by logging into [Membership Options](#).

### **How to apply**

- Log in to [Membership Options](#) on [swimmingresults.org](http://swimmingresults.org).
- After you have logged in, you can see instructions at the top of the page for checking your required documents are up to date.
- The system will display your eligibility for available events and highlight areas where further action is required.

### **Misuse of a Pass**

Any individual found to misuse the poolside accreditation pass, and/or if the individual does not meet the accreditation requirements as part of their role, Swim England East Midlands reserve the right to not issue a refund, revoke the pass and/or prohibit future pass allocation. If you have any further queries regarding the poolside accreditation process, please contact: Fiona Conway: [fiona.conway@swimming.org](mailto:fiona.conway@swimming.org)