

Regional Championships 2024  
Meet Conditions  
Licensed Level 1  
(for license numbers see schedule)

## 1. General

1. The promoter is Swim England East Midland Region.
2. For the purpose of these conditions reference to 'the website' means [www.emswimchamps.org.uk](http://www.emswimchamps.org.uk)
3. The Championship shall be swum long course (50m pool) and held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
4. The Championship shall be open to any Club Compete member of a club affiliated to Swim England East Midland Region subject to meeting the published conditions.
5. Swimmers are only permitted to swim in one Region's Long Course Championship during the year.
6. There will be a secondary strobe available at the Championship.
7. Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café, swimmers are required to follow all guidance given on changing areas prior to the event.
8. As per Wavepower all in hand use of a mobile phone or device in the changing areas is prohibited, any attendee contravening this will be sanctioned accordingly which may include, but not limited to, removal from the Championship. Mobile phones or devices must be stored securely in a pocket or bag while in the changing areas.
9. Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behavior deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of competition.
10. Protests shall be made and dealt with as detailed in Swim England Regulations & Technical Rules.
11. Any question arising, for which these conditions do not provide shall be determined by the Promoter.

## 2. Photography & Live Streaming

1. The Region may have an official event photographer on poolside, these photos would be available online and potentially in the venue. Images taken at events may be used as follows:
  - On the Regional website, digital and social media channels
  - For the promotion of future Regional events and Regional documentsTo withdraw your consent to any photography by the official event photographer please complete the following by Friday at 6pm before the event:  
<https://www.surveymonkey.co.uk/r/photographywithdrawal>  
By non-completion this will be considered as agreement to the above photo use.
2. Outside of the official event photographer there is strictly no other filming or photography to take place within any areas being used by swimmers such as but not restricted to the poolside, changing rooms and sports hall (if in use).
3. Filming and photography from the balcony by spectators will vary venue to venue and this will be announce at the start of each session.
4. In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Lead present.
5. Photography and live streaming is not guaranteed at any Regional events. Confirmation of photography and/or live streaming will be given in the pre event information.

## 3. Entry

1. Swimmers age is at 31st December in the year of the Championships, the Championship age bands are as shown on the consideration times document.
2. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
3. Entry Times must have been achieved at a licensed level meet **1-3 from 10<sup>th</sup> March 2023 to the given closing date.**
4. Consideration times are based on long course (50m), converted times are allowed. The time conversions are carried out automatically by entry software and no other method of conversion shall be accepted. The entry software will automatically select the fastest time that qualifies.
5. Entries into the 50m events for age groups 11/12yrs, 13yrs, 14yrs, 15yrs and 16yrs are subject to swimmers having a published 50m time on rankings from the given consideration window and the 100m corresponding stroke consideration times. Should any swimmer be entered into the 50m event without the corresponding 100m stroke consideration time they will be automatically rejected when entries are processed by the administration team.

6. Entries must be submitted by a club administrator using the online entry system a link is provided on request via:  
[https://www.surveymonkey.com/r/2024LC\\_ClubAdmin](https://www.surveymonkey.com/r/2024LC_ClubAdmin)  
Only one club administrator per club is accepted, should this need to be changed during the processes please contact the Region.
7. Entry times must show on the relevant entry system which are downloaded directly from the British Swimming rankings database.
8. Split Times, either intermediate distance in any event (individual or relay) or first leg of a relay event are not acceptable for entry.
9. Entry times or the swimmers club cannot be changed once the entry has been submitted.
10. Entry fee:  
Individual £8.50  
Relay £12  
Relay only swimmers: £2
11. Entries close at 6pm on **Monday 8<sup>th</sup> April 2024**
12. Swimmers entering with a classification must use the entry from referenced within Para-Swimming unless entering an event that is not applicable to their classification where the above points will apply.
13. Should events be oversubscribed the promoter reserves the right to reject entries. This shall be done by accepting a set number in each age band, then by fastest time, also taking into consideration the overall length of the session and capacities of the venues. No swimmer will be accepted on a time which is slower than the time of a rejected swimmer in a younger age group.

#### 4. Para-Swimming

1. All competitors must have a recognised World Para-Swimming Classification, British Swimming Classification, INAS-FID or British Blind Sport Classification, held on the Swim England Database at the time of entry.
2. Minimum age is 10 years as at the 31st December in the year of swim.

3. Para-Swimming specific events detailed in the table below. The swimmer must have a time for the event recorded in British Swimming Ranking as in point 3.2 of 100 BPS points or more.

<b>EVENTS</b>	<b>Open/Male</b>	<b>Female</b>
50m Freestyle	S1-S14	S1-S14
100m Freestyle	S1-S14	S1-S14
200m Freestyle	S1-S5 & S14	S1-S5 & S14
400m Freestyle	S6-S14	S6-S14
50m Backstroke	S1-S5	S1-S5
100m Backstroke	S1,S2 & S6-S14	S1,S2 & S6-S14
50m Breaststroke	SB1-SB3	SB1-SB3
100m Breaststroke	SB4-SB9, SB11-SB14	SB4-SB9, SB11-SB14
50m Butterfly	S1-S7	S1-S7
100m Butterfly	S8-S14	S8-S14
200m Individual Medley	SM5-SM14	SM5-SM14

4. Para-Swimming entries must be submitted via the Para-Swimming entry form given on the entry page, this must be returned to: [entries@emswimchamps.org.uk](mailto:entries@emswimchamps.org.uk)
5. Closing information as given Entry point 3.10 & 3.11

## 5. Payment and Refunds

1. Clubs will be invoiced for entries on production of the accepted entry list at the given cost of all accepted swims. Any medical withdrawals between the entries being published and the payment being made will be dealt with after the initial payment has been transferred.
2. Payment for all accepted entries must be completed via BACS by the date given on the invoice. Any withdrawals which take place after the closing date for entries will be payable unless the swimmer is withdrawing on medical grounds as detailed in Withdrawals.
3. Refunds will only be applicable for swimmers with medical evidence following the correct procedure given within the Withdrawals section.
4. In the event of the Championship being cancelled or postponed refunds of entry fees will be offered to all affected competitors. The Region accepts no responsibility for any other expenses incurred in relation to the event.
5. In the event a swimmer is withdrawn for any none compliance to the conditions they will not be eligible for a refund.

## 6. Heats and Finals

1. Heat sessions each day will be swum slowest to fastest.
2. Para-swimmers will be seeded integrated within the heats and may qualify for the relevant age band final.
3. The 800m and 1500m events may be restricted to a set number of heats.
4. Should any rejections have to be made from any event these swimmers will be automatically considered as reserves.
5. For the heat sessions reserve swimmers will be added fastest first, taking accepted numbers and age into account up until the close of the withdrawals for the relevant session, following this no reserves will be considered. Should a heat reserve not wish to be added in to swim they must withdraw via the online form by the given session withdrawal time. Club administrators and closer to the event day any club accreditation holders registered at the time will be notified of any additions. Please see 8.6-8.9 for reserve finalist information.
6. The 800m freestyle, 1500m freestyle and all team events are heat declared winner (HDW), all heats for these events will be swum spearheaded.
7. 50m, 100m, 200m and 400m events will have the fastest 3 heats of the event cyclically seeded with all other heats spearheaded. Finals are swum in each age band given with the exception of the 400m events which are swum as 16/under and 17/over.
8. There will be 8 swimming places and 2 reserves in place for each final at all venues.
9. Finals are spearheaded by default.

## 7. Team Championships

1. The events and age groups for the 14/16 year and 17/over age group Team Championships shall be as required for the qualifying rounds to the British Summer Championships and are as listed on the meet schedule, these will be swum combined and seeded as given in 6.6 .
2. A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the team events.
3. All team members must be entered into the relevant team gala file either via entry link in entering an individual swim or via the Team entry link for those not entered into an individual at the given closing date.
4. Clubs must compete a team declaration for each team entering the relays. This is an electronic declaration that must be submitted using the official team declaration template to the entries email contact the day before the team is to swim. Changes can be made in the timing suite up to the start of the warm up for the session that the relay events are in. A club failing to submit a team declaration on time shall have waived their right to compete.

5. All teams must swim in the order declared.
6. There are no restrictions on the number of teams a club can enter. Where more than one team entry is accepted an individual may only swim for one of the teams in that event.
7. Standard time for relay entry, entry times for relays must be equal to or faster than the given times, these time do not need to have been achieved at an event this is coach and club administrator discretion:

	Open/Male (14/16)	Open/Male (17/Ov)	Female (14/16)	Female (17/Ov)
4x100 Freestyle	4:15.00	4:05.00	4:40.00	4:30.00
4x100 Medley	4:45.00	4:30.00	5:00.00	4:50.00
4x200 Freestyle	9:10.00	8.45.00	9:45.00	9:45.00

## 8. Withdrawals

1. All heat withdrawals must be submitted online via the website and by 6pm on the day prior to the event.
2. A medical withdrawal must be submitted via the appropriate on-line form with evidence submitted to the promoter within 7 days of the withdrawal submission.
3. The promoter reserves the right to withdraw any swimmer for failure to comply with any Championship conditions.
4. The promoter cannot accept any responsibility for a withdrawal that has not been submitted using the correct procedures.
5. Once a withdrawal from either a heat or final has been submitted a swimmer cannot be reinstated unless this is an error by the Championship administration team.
6. Failure to notify or a late withdrawal from a final, including reserve finalists, or 800m/1500m freestyle shall be subject to a £20 fine, this will be sent via invoice following the completion of the Championships.
7. Notice of withdrawal by a finalist or reserve finalist must be given to the withdrawals recorder as detailed within the pre-meet information for the specific Championship date. Reserves not required for finals will be released after this deadline. Any subsequent withdrawals may only be made without penalty on medical grounds with evidence provided.
8. It is a reserves responsibility to check the final swim list before departing to avoid being fined, any reserve offered a space due to a late withdrawal after the processed list of finalists is published, will not be penalised if not present.
9. A reserve finalist that has been released may choose to report for the final and will be allowed to swim should a lane become vacant.

## 9. Awards

1. Medals will be awarded; top 3 swimmers in each age band 11/12yrs,13yrs, 14yrs, 15yrs, 16yrs, 17/Ov as follows;  
50m-200m events; as per the finals  
400m events: HDW  
800m and 1500m events: HDW
2. Medals will also be to the top 3 swimmer in the 400m final events in the 16/Un and 17/Ov age bands.
3. The Senior and Junior Champions shall receive a suitable award, the Junior Champion shall be 14yrs/under. The Senior Champion shall be 15yrs/over. These shall be based on:  
50m – 200m; via the finals  
400m, 800m and 1500m; HDW
4. Team events are awarded to the top 3 teams in each age band as; 14/16 years and 17/over.
5. Para-Swimming medals shall be awarded HDW on a multi-class basis. Medals shall be awarded to the top three BPS points in each event, within the 14/Under and 15/Over age bands.
6. The Championship sponsors SportySwim kindly provide vouchers which are awarded in each of the following categories:  
Best Swim FINA points open/male and female in each of the individual age bands  
Best Swim British Disability points open/male and female

*As these winners cannot be determined until all racing has complete the results will be available on the website and the vouchers posted to the winners as soon as possible afterwards.*

## 10. Poolside Accreditations (Coaches, Team Managers & Chaperones)

1. Accreditations for the Championships will be available via:  
[https://www.swimmingresults.org/member\\_options](https://www.swimmingresults.org/member_options)
2. Accreditations, can only be purchased via the online accreditation system, subject to meeting the requirements of minimum standard qualification, safeguarding and DBS.
3. Clubs are required to decide within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with gender of these for their team for each session, Swim England Team Manager, Coach and Chaperone policy can be seen [here](#).
4. Accreditations for Chaperones/ Personal care attendants for athletes with exemption codes A (assistance required) or T (tapper) should still be ordered via details given in point 1, with the name of the athlete along with the name of the accreditation holder emailed to [eastmidland@swimming.org](mailto:eastmidland@swimming.org) by 6pm before the event start date. This accreditation will then be refunded.

5. Accreditations for coaches, team managers and chaperones should be worn at all times while in the venue while undertaking the role.
6. Accreditations are non-transferable, if the pass is forgotten or lost, a replacement pass will be re-issued for £10 via the Meet Managers.